ADDENDUM .......... No. 04

SUBJECT ................. Instructions for Bidding- Section 2.2, paragraph 2.2.1 and 2.2.2 revision
Section 3.4, paragraph 3.4.2 revision
Appendix F - revised

- ITB - Page 12 – Section 2.2, paragraphs 2.2.1 and 2.2.2 revised to eliminate the
  Collaborative Devices/Boards reference.
- ITB – Page 14 – Section 3.4, paragraph 3.4.2, The cost of shipping and handling
  expenses exceptions reference revised to include Jamboards.
- Appendix F – Page 32 - revised to eliminate reference to Collaborative
  Devices/Boards

DATE ISSUED .......... February 13, 2019

Important Note to Bidders:
Only the items referenced in this addendum shall be revised. All other provisions, requirements, and
terms and conditions of the Invitation to Bid #ESD112-DE-19A and its related Contract shall remain the
same.

Instructions to Bidders:
Bidders shall sign, date and submit the form on this page with the rest of your company's bid
materials. Insert all signed addenda pages, in sequential order, behind Tab #2 in your three-ring binder.
(Please insert only page 1 from each addendum into the three-ring binder; do not include subsequent
pages.)

Name of Company

Name of Authorized Representative (Please print)

Signature of Authorized Representative

Date Signed
In reference to the Invitation to Bid, page 12, Instructions for Bidding- Section 2.2, paragraphs 2.2.1 and 2.2.2 revision:

Paragraph 2.2.1 and 2.2.2 shall read:

2.2.1 A Bidder that makes offers on any of the following bid form worksheets, Chromebooks and related solutions, Collaborative Devices/Boards: Jamboards, Chrome devices, and Digital Tools.

2.2.2 A Bidder may make offers on the following bid form worksheets without making an offer on Chromebooks and Related Solutions, Collaborative Devices/Boards: Jamboards.

In reference to the Invitation to Bid, page 14, Instructions for Bidding- Section 3.4, paragraph 3.4.2 revision:

The second bullet within paragraph 3.4.2 shall read:

• The cost of shipping and handling on any quantity of Collaborative Boards: Jamboard, shall not be included in the bid price. At the time of a purchase, the Awarded Bidder may add shipping and handling for Jamboards: Boards may add it as a separate line item. Shipping shall be FOB: Destination.

In reference to Appendix F, page 32, revision:

Appendix F shall read:

• Please Note:
If a Bidder intends to bid on more than one manufacturer’s solutions for Chromebooks and Related Solutions, Collaborative Devices/Boards: Jamboards, and Chrome Devices, (etc.) follow these instructions before entering any data into the worksheet.

5. Select the name of the worksheet that you want to insert the copy in front of. In this case, we will insert the copy in front of the worksheet entitled Col Devices: Jamboards (Sngl Manu)

• All graphics referring to Collaborative Devices/Boards have been revised to refer to Jamboards.

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