

**ADDENDUM ..... No. 04**

**SUBJECT ..... Instructions for Bidding- Section 2.2, paragraph 2.2.1 and 2.2.2 revision  
Section 3.4, paragraph 3.4.2 revision**

**Appendix F - revised**

- ITB - Page 12 – Section 2.2, paragraphs 2.2.1 and 2.2.2 revised to eliminate the Collaborative Devices/Boards reference.
- ITB – Page 14 – Section 3.4, paragraph 3.4.2, The cost of shipping and handling expenses exceptions reference revised to include Jamboards.
- Appendix F – Page 32 - revised to eliminate reference to Collaborative Devices/Boards

DATE ISSUED ..... February 13, 2019

**Important Note to Bidders:**

Only the items referenced in this addendum shall be revised. All other provisions, requirements, and terms and conditions of the Invitation to Bid #ESD112-DE-19A and its related Contract shall remain the same.

**Instructions to Bidders:**

**Bidders shall sign, date and submit the form on this page with the rest of your company's bid materials.** Insert all signed addenda pages, in sequential order, behind Tab #2 in your three-ring binder. (Please insert *only page 1* from each addendum into the three-ring binder; **do not include subsequent pages.**)

Name of Company \_\_\_\_\_

Name of Authorized Representative (Please print) \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_

Date Signed \_\_\_\_\_

**In reference to the Invitation to Bid, page 12, Instructions for Bidding- Section 2.2, paragraphs 2.2.1, and 2.2.2 revision:**

**Paragraph 2.2.1 and 2.2.2 shall read:**

- 2.2.1** A Bidder that makes offers on any of the following bid form worksheets, Chromebooks and related solutions, ~~Collaborative Devices/Boards~~ **Jamboards**, Chrome devices, and Digital Tools.....
- 2.2.2** A Bidder may make offers on the following bid form worksheets **without** making an offer on Chromebooks and Related Solutions, ~~Collaborative Devices/Boards~~ **Jamboards** .....

**In reference to the Invitation to Bid, page 14, Instructions for Bidding- Section 3.4, paragraph 3.4.2 revision:**

**The second bullet within paragraph 3.4.2 shall read:**

- The cost of shipping and handling on any quantity of ~~Collaborative Boards~~ **Jamboard**, shall not be included in the bid price. At the time of a purchase, the Awarded Bidder may add shipping and handling for **Jamboards** ~~Boards~~ may add it as a separate line item. Shipping shall be FOB: Destination.

**In reference to Appendix F, page 32, revision:**

**Appendix F shall read:**

- **Please Note:**  
If a Bidder intends to bid on more than one manufacturer's solutions for Chromebooks and Related Solutions, ~~Collaborative Devices/Boards~~ **Jamboards**, and Chrome Devices, (etc.) follow these instructions **before entering any data** into the worksheet.
- 5. Select the name of the worksheet that you want to insert the copy in front of. In this case, we will insert the copy in front of the worksheet entitled ~~Col-Devices~~ **Jamboards (Sngl Manu)**
- All graphics referring to Collaborative Devices/Boards have been revised to refer to Jamboards.



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